

MINUTES OF REGULAR MEETING OF  
SONTERRA MUNICIPAL UTILITY DISTRICT  
Thursday, March 21, 2013

STATE OF TEXAS                   §  
  §  
COUNTY OF WILLIAMSON       §

The Board of Directors of Sonterra Municipal Utility District (the "District") held a regular meeting, open to the public, at 8:00 a.m., at 113 Limestone Terrace, Jarrell, Texas, inside the boundaries of the District, on the 21<sup>st</sup> day of March, 2013, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Vacancy	President
John Faske	Vice President
David Chandos	Secretary
Trisha Allen	Treasurer
Darrell Goldman	Assistant Secretary

and all of said persons were present thus constituting a quorum; however, Director Allen entered the meeting as noted below. Also in attendance were Sheila Cunningham; Andy Bilger; Michael Luft of Municipal Accounts & Consulting, L.P.; Robert Anderson of Crossroads Utility Services; Mike Fisher and Mike Robinson of Baker-Aicklen and Associates, Inc.; Annie Napoli; Ashley Singh; Dan Dodson; Dale Thornton; and Ronald J. Freeman and Lauren Hughes of Freeman & Corbett.

1. The Board first considered accepting Bill Gravell's resignation from the Board of Directors. Director Chandos made a motion to accept Bill Gravell's resignation. Director Goldman seconded the motion, which the Board passed unanimously. A copy of Bill Gravell's resignation letter is attached as an exhibit to these minutes.

2. The Board then considered appointing a new Board member. Dale Thornton introduced himself to the Board. The Board also considered Linda Wipff as a possible Board member. After discussion, the Board agreed to create a subcommittee consisting of Darrell Goodman and David Chandos to consider potential Board members and report back to the full Board.

3. The Board next considered the minutes of the Board's February 21, 2013, meeting. After discussion, Director Goldman made a motion to approve the minutes. Director Faske seconded the motion, which the Board passed unanimously.

4. The Board then considered the Utility Operator's Report. Mr. Anderson gave a brief update on the status of facilities and services within the District. Director Allen entered the meeting at this time.

5. Next, Mr. Luft presented a list of bills and invoices to the Board. Mr. Luft informed the Board that he had included a check for payment to CASE in order for Sotnerra MUD to join the organization. After discussion, Director Allen made a motion that the District

join CASE and authorize payment of membership fee. Director Goldman seconded the motion, which the Board passed unanimously. Next, Mr. Luft requested the Board write-off several bad debts. Director Allen made a motion to authorize Mr. Luft to write off the bad debts. Director Goldman seconded the motion, which the Board passed unanimously. Then, Director Allen made a motion to approve the bills and invoices on the Bookkeeper's Report, the supplemental list of checks and authorize a wire transfer of \$150,000 to the District's Debt Service Fund. Director Chandos seconded the motion, which the Board passed unanimously. Copies of the list of bills and invoices, including the supplemental list, are attached as exhibits to these minutes.

6. The Board then considered the Developer's report. Mr. Bilger gave a brief update on the construction status within the District. No action was taken by the Board.

7. The Board then considered the Manager's Report. Ms. Cunningham asked the Board to consider the following items:

1. Authorize payment for the roof repair in the amount of \$275.00;
2. Authorize issuance of a credit card for Ashley Singh with the maximum credit limit of \$5,000;
3. Authorize the purchase of a push mower in the amount of \$400.00;
4. Authorize the purchase (not to exceed \$1,500) and distribution of a flyer in the District's bills that would provide notice of water schedules and information regarding the pool; and
5. Authorize the purchase of file cabinets.

After discussion, Director Goldman authorized the purchase and distribution of the flyer in the District's bills not to exceed a cost of \$1,500. Director Allen seconded the motion, which the Board passed unanimously. By unanimous acclamation the Board authorized the remaining items listed above.

8. Next, the Board considered the Engineer's Report. Mr. Fisher requested the Board approve award of the bid to the lowest bidder for Sonterra West Section 8E and Section III Phase 2 subject to review and approval of the bid documents by the District's Engineer. Director Chandos made a motion to approve award of the bid to the lowest bidder for Sonterra Section 8E subject to review and approval of the bid documents by the District's Engineer. Director Goldman seconded the motion, which the Board passed unanimously. A copy of the Engineer's Memorandum is attached as an exhibit to these minutes.

9. The Board then considered actions related to the Corn Hill Regional Water Authority. Mr. Robinson gave a brief update on the status of the Corn Hill Regional Water Authority. No action was taken by the Board.

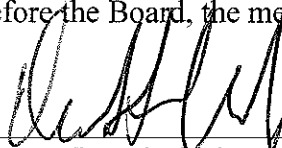
10. The Board then considered the Sonterra Community Pool. After discussion by Ms. Singh, upon a motion by Director Allen and a second by Director Goldman, the Board unanimously approved the purchase of the following items:

1. 3 Yellow Umbrellas approximately costing \$700;
2. 6PK Lounge Chairs approximately costing \$850.00;
3. Base for umbrellas approximately costing \$250.00;
4. Shipping for the above items approximately costing \$350.00;

5. 2 Outdoor Clocks approximately costing \$150.00;
6. 7 Lifeguards uniform allowance \$25.00;
7. 12 Staff T-shirts approximately costing \$15.00; and
8. 25 Sonterra T-shirts

11. Next, Director Allen made a motion to authorize Ms. Cunningham to negotiate a contract with facilities' construction inspectors. Director Allen made a motion to authorize Ms. Cunningham to negotiate and execute a contract with inspectors. Director Chandos seconded the motion, which the Board passed unanimously.

There being no further business to come before the Board, the meeting was adjourned.

  
\_\_\_\_\_  
Secretary, Board of Directors

(SEAL)

