

MINUTES OF REGULAR MEETING OF  
SONTERRA MUNICIPAL UTILITY DISTRICT  
Monday November 16, 2015

STATE OF TEXAS                   §  
  §  
COUNTY OF WILLIAMSON       §

The Board of Directors of Sonterra Municipal Utility District (the “District”) held a regular meeting, open to the public, at 6:00 p.m., at 113 Limestone Terrace, Jarrell, Texas, inside the boundaries of the District, on the 16<sup>th</sup> day of November, 2015, and the roll was called of the duly constituted officers and members of the Board, to-wit:

John Faske	President
David Chandos	Vice President
Darrell Goldman	Secretary
Trisha Allen	Treasurer
Dale Thornton	Assistant Secretary

and all of said persons were present, thus constituting a quorum. Also in attendance were Keli Kirkley of Municipal Accounts & Consulting, L.P.; Dennis Hendrix of Crossroads Utility Services; Jason Jones of Jones-Heroy & Associates; Ronald J. Freeman of Freeman & Corbett; and Andy Bilger.

1. First, the Board considered the minutes of the Board’s October 19, 2015 meeting. After discussion, Director Goldman made a motion to approve those minutes as presented. Director Faske seconded the motion, which the Board passed unanimously.

2. The Board then considered the Operator’s Report. Mr. Hendrix updated the Board on the status of the District’s facilities and provided to the Board 3 bid proposals from contractors for rehabilitation of Well No. 3 as requested by the Board at its prior meeting. Director Goldman made a motion to approve the award of the rehabilitation contract to the low bidder, Alpine Water Well Co., at a price of \$20,914.50 (plus 15% extra for Crossroads Utility Services according to its service agreement with the District. Director Chandos seconded the motion, which the Board passed unanimously.

Next, Mr. Hendrix provided the Board with his list of recommended accounts to be written off. The Board, by acclamation, stated that while Mr. Hendrix should make a report of accounts to be written off each month in his report, he could assume the Board approved the same without formal action unless they indicate otherwise at the meeting where the recommendation is presented.

Next, the Board discussed with Mr. Hendrix the need for a backup generator for the District. Based on the discussion, Director Faske moved that the Board authorize the Manager to spend up to \$65,000 to get a backup generator for the District. The motion was seconded by Director Chandos and unanimously approved.

3. The Board then considered the Bookkeeper's Report. Ms. Kirkley presented a list of bills and invoices and checks to the Board in her report (Nos. 8940-8981) and a list of supplemental checks (Nos. 8982-8986). She recommended that all the items be approved. Director Allen moved to approve the invoices and checks as recommended. Director Goldman seconded the motion, which the Board passed unanimously. Copies of the Bookkeeper's Report and list of supplemental checks are attached as exhibits to these minutes.

4. The Board next considered the Developer's Report by Mr. Bilger. No action was taken.

5. The Board next considered the Manager's Report by Mr. Bilger. No action was taken.

6. The Board next considered the Engineer's Report. Mr. Jones discussed the status of various projects. Mr. Jones recommended approval of the following:

**Sonterra West Section 7A, Phase 2B & Section 8J, Phase 4**  
Water, Wastewater, and Drainage Improvements  
Recommendation of Contract Award  
\$1,041,945.30

Director Chandos made a motion to approve the above-referenced item as recommended by the District's Engineer. Director Allen seconded the motion, which the Board passed unanimously. A copy of the Engineer's Report is attached as an exhibit to these minutes.

7. Next, Mr. Freeman briefed the Board on a minor change to the contract with Lone Star Regional Water Authority contract for water supply from the proposed Granger project. Director Faske made a motion to approve a Resolution Authorizing And Directing The Execution Of The Water Facilities Acquisition, Construction And Financing Contract Between The Lone Star Regional Water Authority And Sonterra Municipal Utility District, Pledging And Appropriating Waterworks And Sewer System Revenues In Connection Therewith, And Providing For The Effect Of Said Resolution And Contract. Director Chandos seconded the motion, which the Board passed unanimously. A copy of the Resolution is attached as an exhibit to these minutes.

8. Mr. Freeman then provided the Board with a draft resolution regarding District Emergency Procedures. After discussion, Director Allen made a motion to approve the Resolution Authorizing General Manager, President and Vice President During Times of Emergency to Take Certain Actions, Approve Certain Expenditures, Provide for the Disbursement of District Funds and Containing Other Matters Relating to the Safekeeping of District Funds. Director Faske seconded the motion, which the Board passed unanimously. A copy of the Resolution is attached as an exhibit to these minutes.

9. The Board then discussed the District's Rate Order. After discussion, Director Faske made a motion to increase the parks fee to \$24 per month from \$22 per month. Director Goldman seconded the motion, which the Board passed unanimously. A copy of the District's revised rate order is attached to these minutes.

There being no further business to come before the Board, the meeting was adjourned at approximately 7.00 p.m.



Secretary, Board of Directors

